



Graduation Planner

Choose. Plan. Succeed.

Web browser note: We recommend that you use Firefox 2 or Internet Explorer 7 with Graduation Planner.

Adviser Quick Start Guide

Graduation Planner is a planning tool for University of Minnesota students on all campuses. Students use Graduation Planner to explore majors and minors, plan for the courses they need to take to graduate, and work with their advisers to plan for their degrees.

As an adviser, you can view and comment on the plans your students create; you can also create plans for yourself.

1 Log in. Then you should see this page:

Name	ID Number	FERPA	Grad Plan
Baker, Bally	7766554		
Carlson, Chris	0855331		✓
Common, Casey	8527419		
Doodle, Drew	6699557		
Johnson, James	9076543		✓
LaDuke, Jean	6789123		
Patterson, Pat	7123456		✓
Slavy, Susan	8234567		✓
Woss, Reese	9638527		
Smith, Shannon	7419929		

2 You'll see a list of your advisees. If you can search by EMPL ID in APAS, you'll also see a search box.

TIP:
Click "Create My Plan" on your adviser home page to make your own graduation plan.

3 Students marked with a green check have created plans. Click on a student's name to view his or her plan.

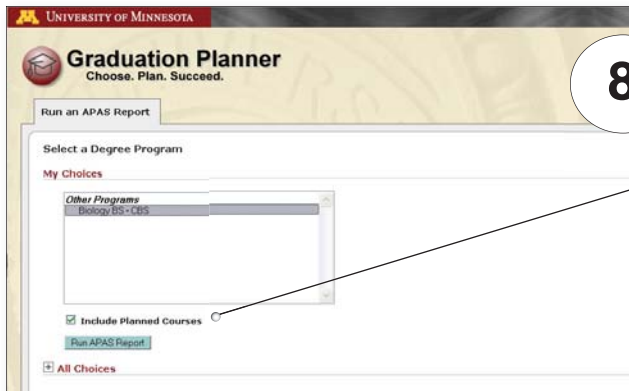
TIP:
You can see everything the student has created (with the exception of notes a student marks as "private"). But only the student can create or modify plans.

4 You'll see the same home page that the student sees.

5 Notice which plan is the "favorite." This should be the plan the student wants you to view. Click on the name of the plan to view it.

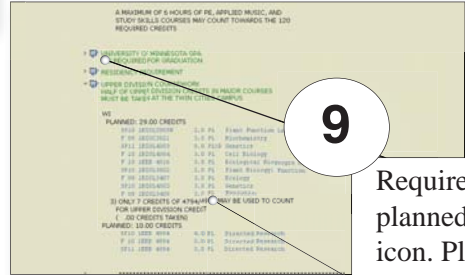
6 In the plan view, you can see in progress and completed courses, as well as courses a student has added to his or her plan.

7 Click on "APAS Report" to see what requirements are accounted for in the plan.



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You can run an APAS report against any program in their “My Choices” list. You can also “include planned courses” in the APAS report.

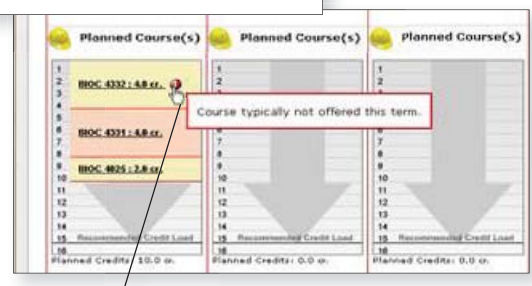


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Requirements that are accounted for with planned courses are marked with a special icon. Planned-for courses are marked as “PL” in the Graduation Planner APAS report.

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Return to the plan view to see if students have planned courses in the appropriate terms, and in the right order.



TIP:
Red alert buttons may indicate when a student should move a course to a different term.

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Click on the name of a course to learn more about it.

delete course [close window]

GEO 4501

Title: Structural Geology

Description: Fundamental concepts related to deformation of Earth's crust. Processes associated with deformation, faulting, folding, fabric development. Lab/recitation include solving problems, conducting physical/numerical experiments. Field trips.

Prereq: 2201, 2302

LibEd:

Terms Offered: fall, every year

Credits: 3

Campus: Twin Cities

Last Updated in Plan: 09/25/2006

When Should I Take This Course?

Geophysics B.S.Geop.

	Fr.	Soph.	Jr.	Sr.					
	Fall	Spring	Summer	Fall	Spring	Summer	Fall	Spring	Summer
GEO 4501				★					

Key: Recommended term for timely graduation
★ Best possible term

Plan For :

*Term: Fall *Year: 2008

Plan It!

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Click on “add comment” to give students advice related to their plan. When you post a comment, an e-mail is generated to the student with a link back to the plan. A student can respond to your comment; when they do, you’ll receive a similar e-mail.



TIP:
Use the “Print” function to create a printable view of your student’s plan that includes adviser comments. You can save this printed plan for your records.