



UNIVERSITY OF MINNESOTA

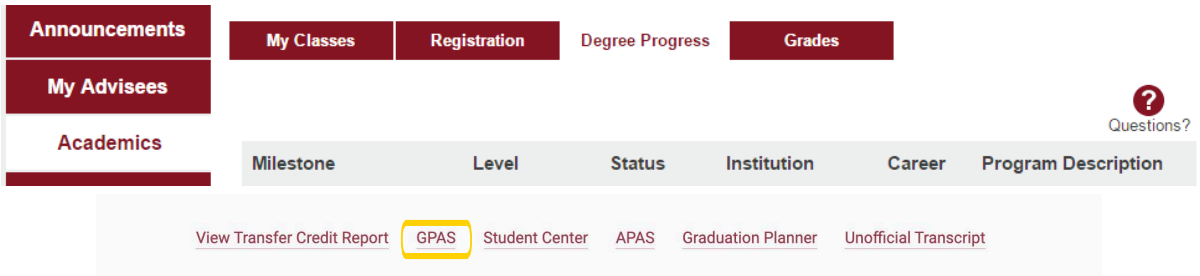
DEGREE COMPLETION STEPS

Doctor of Philosophy
Doctor of Education

Students eligible to use the Graduate Planning & Audit System (GPAS) will follow the degree completion steps below. Contact Graduate Student Services and Progress (GSSP) if you are unsure whether you are completing your degree using the Graduate Planning & Audit System or the paper Graduate Degree Plan.

In order to receive your degree, the following steps must be completed. You must maintain active student status by registering every fall and spring semester until your degree is awarded. Contact your program advisor for program-specific requirements and deadlines.

1 **Submit Graduate Planning & Audit System (GPAS) planner**
Submit at least one semester prior to your preliminary oral exam.



Student GPAS planner guide: <https://onestop.umn.edu/academics/how-use-gpas-planner>

2 **Assign members to preliminary oral exam committee**
Complete at least one semester prior to exam at:
<https://onestop.umn.edu/examination-committees>

8 **Schedule doctoral final exam**
Notify GSSP of scheduled exam as soon as the date is set but no later than one week in advance.

3 **Complete Preliminary Written Exam**
Program staff report results to GSSP. Must be on file with GSSP to be authorized to take preliminary oral exam.

9 **Apply to Graduate**
Apply to graduate no later than the first day of the anticipated month of graduation. Application instructions are available:
<https://onestop.umn.edu/academics/apply-graduate>

4 **Schedule preliminary oral exam**
Notify GSSP of scheduled exam at least one week in advance.

10 **Submit Reviewers' Report**
Submit prior to your defense.

5 **Submit Preliminary Oral Report**
Submit for your record to reflect doctoral candidacy.

11 **Submit Doctoral Final Exam Report**
Submit no later than the last business day of anticipated month of graduation.

6 **Assign members to doctoral final exam committee**
Complete at least one semester prior to exam at:
<https://onestop.umn.edu/examination-committees>

12 **Submit dissertation/project**
The dissertation must be submitted and approved by GSSP by the last working day of the anticipated month of graduate. Please plan accordingly. Consult Graduation Packet for formatting guidelines.
<https://onestop.umn.edu/thesisdissertation-submission-and-formatting>

7 **Download Graduation Packet**
Packet will include the Graduate Application for Degree form and Reviewers' Report form.

Questions? Contact Graduate Student Services and Progress office (333 Bruininks Hall)

gssp@umn.edu
(612) 625-3490

<https://onestop.umn.edu/contact-gssp>

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