



Use the most recently released version of your browser and disable pop-up blockers to have the best experience with this process.

1. Log into **MyU** by going to myu.umn.edu and entering your Internet ID and password.
2. Go to **Parents/Guests** and click on **Parent/Guest Access**.
3. Click on **1098-T**.
4. The tax years for which your student was eligible to receive a 1098-T will display.

4. Click on the tax year you wish to view.

You may need to disable pop-up blockers or open the file when prompted.

The screenshot shows the MyU interface for Parents/Guests. The navigation bar includes 'MyU', 'Key Links', 'Resources', 'Parents/Guests', and 'Favorites'. Below the navigation bar, there are buttons for 'Account Inquiry' and 'Account Services'. A 'View 1098-T' link is visible. A note explains that years listed indicate which 1098-T statements are available for access. Below the note is a '1098-T Report Selection' section with tabs for 'General', 'Box Amount', and 'PDF'. A table displays the following data:

Tax Year	Version	Federal Tax ID	Description	Printed Date	Transmittal Date
2016	Original	416007513	UNIVERSITY OF MINNESOTA	01/25/2017	03/27/2017
2015	Original	416007513	UNIVERSITY OF MINNESOTA	01/22/2016	03/22/2016
2014	Original	416007513	UNIVERSITY OF MINNESOTA	01/20/2015	03/18/2015

5. The 1098-T form will display. You may also print the form using your browser's print function.

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