HOW TO SWAP A CLASS

1. Log into MyU.
2. Select the My Academics tab, then the Registration sub-tab.
3. Click Register (Shopping Cart).
4. Select swap.
5. Select the class you want to swap from your current schedule.
6. Use one of the three options to select a replacement class.
7. Set your enrollment preferences (e.g., grading basis), then click Next.
8. Review your swap and click Finish Swapping.
9. View the results; a green check mark indicates the class swap was successful.